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AP-D-2057a

Executive Registry

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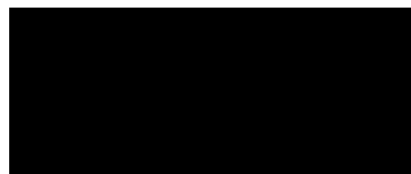
AUG 20 1952

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Proposed Table of Organization for the Inspection and Security Office

REFERENCES : Memo from Security Officer, CIA, to DD/A dated 10 Jun 52, sub: "Inspection and Security Office Table of Organization," and subsequent memoranda on same subject from Chief, O&M, Comptroller, and Assistant Director (Personnel)

The revision of the Table of Organization requested in the basic reference is approved subject to revisions recommended in the other references.



WALTER REID WOLF
Deputy Director
(Administration)

4 Att - Listed in References

cc: ADDA(I&S)
Comptroller (2)

FOIAb3b

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 13 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS 1 C RET. JUST. 22
NEXT REV. DATE 28 NOV 52
NO. PGS 31 CREATION DATE _____ ORG COMF 30 OPI 32 ORG CLASS S
REV CLASS C NEW COORD. _____ AUTH: HR 70-3

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~~Security Information~~

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AR-2-2057

Approved For Release 2000/04/14 : CIA-RDP78-03568A000300130010-3

Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Deputy Director (Administration) DATE:

FROM : Assistant Director (Personnel)

SUBJECT: Proposed Table of Organization for the Inspection & Security Office

1. This Office has completed the classification review of the attached proposed Table of Organization for the Inspection and Security Office, dated 10 June 1952. The following changes from I&SO recommendations have been made based on job information immediately available and in accordance with agreement received from the Chief, I&SO:

a. Administration and Training Staff: The position of Chief, Administration and Training Staff GS-15 (proposed) should be placed on the T/O at grade GS-14. The positions of Chief, Training and Personnel Branch and Chief, Administration and Support Branch, GS-14 (proposed) should be placed on the T/O at grade GS-13.


b. Security Control Staff: The additional position being created for this unit will be added to the T/O at GS-12 whereas GS-13 was proposed.

c. Project Liaison Section, Personnel Security Branch, Security Division: The position of Chief of this unit, GS-13 (proposed) will be established on the T/O at GS-12, the position of Case Officer and Contact Officer, GS-12 (proposed), at GS-11.

2. A detailed classification survey will be made of each of the above positions at a later date to ascertain if a higher grade is appropriate.

3. This Office concurs in recommended grade of all proposed positions other than those listed in paragraph 1.

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Assistant Director (Personnel)

Attachment:

1 - Proposed T/O, Inspection and Security Office

CWD:RWS/nf

Distribution:

2 Addressee

Approved For Release 2000/04/14 : CIA-RDP78-03568A000300130010-3